

APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION/SECTION INCREMENT WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

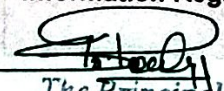
(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

S.No	General Information	To be filled up by the school
1	Name of the School(exactly as per NOC and Recognition Certificate)	Sanjo English Medium School
2	Address of the School	Anayadi,Veeyanoor PO
3	U-DISE code allotted to the school	33300600215
4	Name and address of the Trust/Society/Company running the School	Sanjo School And Convent
5	Is the Trust/Society/Company duly registered and valid as on date?	YES
6	CBSE Affiliation Number	1931728
7	Purpose of present application	Section Increment
8	Location of school(e.g.,Metrocity, hill area,island,urban,rural, etc.)	Rural
9	Number of sections currently running in the school	1 Section
10	Number of additional sections requested for increment	1 Section
S.No	Information Regarding NOC and Recognition Certificate	
11	Has the school obtained No Objection Certificate from the State Govt.?	YES
12	Number of NOC and date of issue	No:05444/A2/2026 Date:22/06/2026
13	Has the school obtained Recognition Certificate from Class-1 to 8th?	YES
14	Number of Recognition Certificate and date of issue	No:001-27-S-0051-0426 Date:29/09/2023

S.No Information Regarding Land and Built-up Area Details


The Principal
Sanjo English Medium School CBSE
Affiliated to New Delhi
Affiliation No :1931728
Anayadi,Veeyanoor P O ,
K K Dist.Tamilnadu-629177


District Educational Officer
(Private Schools)
Kanniyakumari District
@ Nagercoil-629 001


Correspondent
Sanjo English Medium School CBSE
Affiliated to New Delhi
Affiliation No :1931728
Anayadi,Veeyanoor P O ,
K K Dist.Tamilnadu-629177

15	Is the school situated on a single contiguous plot bounded by a Pucca Wall?	YES
16	Total area of land in respect of which the school is situated(in Sq. M.)	17695
17	Total Built-up Area of the school building(inSq.M.as per Circular 06/2026)	8075.05
18	The land is in the possession of the School/Trust/Society legally by way of	Sale Deed/Lease Deed/Gift Deed/ Allotment
19	Name of the Owner/Lessee of the land in respect of point-16 above	Sanjo Bhavan
20	In case of lease as per State Govt. norms, the period of the lease	From:2018 To:2068
21	Is any public road ,canal ,thorough-fare ,or HTline passing through the land?	NO
S.No	Information Regarding Essential Safety Certificates	
22	Has the school building been certified structurally safe by a Govt. engineer?	YES No:S3/S/26 Date:12/01/2026
23	Has the school building been certified fire-safe by the Fire Department?	YES No:31/2026 Date:03/09/2026
24	Have health/sanitary conditions and safe drinking water been certified?	YES No:TN00126KKM47694 Date:13/08/2026
S.No	Information Regarding Staff and Salary	
25	Does the school pay teachers/staff norms-based salary via ECS/Bank transfer?	YES
26	Is the school paying EPF/ESI to the staff as per norms?	YES
27	Is a dedicated Wellness Teacher/Counselor appointed as per mandates?	YES

(Signature of Principal)


The Principal

Sanjo English Medium School CBSE

Affiliated to New Delhi

Affiliation No :1931728

Anayadi,Veeyyanoor P O,
K K Dist.Tamilnadu-629177.

(Signature of Manager)


Correspondent

Sanjo English Medium School CBSE

Affiliated to New Delhi

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Anayadi,Veeyyanoor P O,
K K Dist.Tamilnadu-629177


District Educational Officer
(Private Schools)
Kanniyakumari District
@ Nagercoil-629 001

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No: R.C. 7450 A 4/Kozh

Date of Issuance: 08-10-26

1. This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and original records now produced before me and the physical inspection of the school compound.
2. Is the school recommended for **increment of sections** based on built-up area and infra structure facilities?: **YES/ NO**

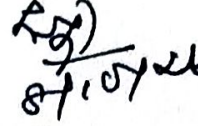
(Signature)

District Educational Officer
DISTRICT EDUCATION OFFICER (PRIVATE SCHOOLS)
THE STATE EDUCATION DEPARTMENT
NAGERCOIL DISTRICT

Name of District: @ Nagercoil-629 001


The Principal

Sanjo English Medium School CBSE
Affiliated to New Delhi
Affiliation No :1931728
Anayadi, Veeyyannoor P O,
K K Dist. Tamilnadu-629177


8/10/26


Correspondent

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